

### TERMS OF REFERENCE

#### LEGAL EXPERT

#### FOR THE NATIONAL CHILD CARE DEINSTITUTIONALIZATION REFORM WITHIN THE PROJECT MANAGEMENT OFFICE OF THE MINISTRY OF SOCIAL POLICY OF UKRAINE

ToR Date of Issuance:	<b>August 14, 2018</b>
Due Date for Applications:	<b>August 31, 2018</b>

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#### Background

**Professionals for Reform Support Mechanism (PRSM)** provides human resource support – from managers to technical experts – to critical reform initiatives undertaken by national governmental agencies. PRSM is a multi-donor platform which improves coordination of donor efforts for greater impact and avoids overlap of donor funding. It does not support routine work of the Government of Ukraine that is normally managed by the civil service. To do this, PRSM:

- **Selects initiatives** based on clearly defined links to reform initiatives;
- Ensures transparent **recruitment** of human resources;
- Manages the **contracting** and payment of human resources;
- Provides financial **reports** for donors;
- **Monitors** initiatives for results.

#### Reform Initiative

To assist the Ukrainian Government with implementation of the National Strategy for the Reform of the Institutional Care and Upbringing of Children for 2017-2026 PRSM is looking for a group of legal and technical experts that will be embedded within the Ministry of Health, Ministry of Social Policy, Ministry of Education and the Commissioner's Office for Children's Rights.

The engaged experts will work alongside the personnel of these national institutions to provide consultations and assist with the development of the necessary regulations, systems as well as building up capacity within these institutions to plan, implement and communicate reform of the institutional care and upbringing of children taking into account the international standards and best practices.

#### Position Summary

**Legal Expert** will operate to fulfill the goals of the Child Care Deinstitutionalization Reform in Ukraine ("DI Reform") by providing the Ministry with expert assistance in terms of the development/improvement of the legal framework for the purposes of said reform.

#### Preferred Qualifications and Skills:

- At least bachelor degree in Law with a minimum of 3-4 years of work experience in a law-related profession;

## HUMAN RESOURCE SUPPORT FOR CRITICAL REFORM INITIATIVES

- Proven experience in legislative drafting, legislative analysis and policy development;
- High level of DI knowledge, DI international practices, children's right legislation, and full understanding of current challenges in Ukraine in this sector;
- Excellent analytical and written skills;
- High level of Ukrainian and English language competency.

### Indicative duties and responsibilities:

- Cooperate with the key structural units of the Ministry of Social Policy of Ukraine, and with other stakeholders to assist with the development of the Action Plan for the 2<sup>nd</sup> Stage of the National Strategy for Child Care Deinstitutionalization Reform for 2017-2026;
- Assist with drafting regulatory documents, related to the DI Reform, including but not limited to laws, resolutions and decrees of the Cabinet of Ministers of Ukraine, as well as departmental orders;
- Prepare expert opinion on the draft regulatory documents, related to the DI Reform;
- Organize and deliver consultations for the DI Reform stakeholders on the national and local level, to raise awareness about children's rights protection in the course of the reform implementation;
- Fulfill other tasks and assignments, related to legal issues in the context of the DI Reform.

### Contract Duration and Timing

Full-time position. The total duration of the consultancy is expected to be 6 months with possible extension. Office based in Kyiv.

### To apply

Submissions must be prepared in English and delivered electronically **by 17:00 Kyiv time on August 31, 2018** to the following address: [prsm@fsr.org.ua](mailto:prsm@fsr.org.ua). We do not welcome unsolicited phone calls.

### All submissions must include:

- 1) Applicant's CV;
- 2) Applicant's brief letter of interest indicated related experience and achievements.

Please ensure to state **Legal Expert for DI Reform** in the e-mail subject line.

Applications received after the indicated deadline or without letter of interest will not be reviewed and considered.

*Shortlisted candidates will be contacted after September 4, 2018.*