

**TERMS OF REFERENCE**  
**CONSUMERS SAFETY EXPERT**  
**FOR THE CONSUMERS RIGHTS PROTECTION SYSTEM REFORM UNDER THE MINISTRY OF ECONOMIC**  
**DEVELOPMENT AND TRADE OF UKRAINE**

ToR Date of Issuance:	<b>February 15, 2018</b>
Due Date for Applications:	<b>March 2, 2018</b>

*PRSM is committed to providing equal employment opportunity without regard to race, color, religion, gender, sexual orientation, national or ethnic origin, age, disability or status as a veteran with respect to policies, programs, and activities.*

### Background

**The Professionals for Reform Support Mechanism (PRSM)** provides human resource support – from managers to technical experts - to critical reform initiatives undertaken by national governmental agencies. PRSM is a multi-donor platform, which improves coordination of donor efforts for greater impact and avoids overlap of donor funding. It does not support routine work of the Government of Ukraine that is normally managed by the civil service. To do this, PRSM:

- **Selects initiatives** based on clearly defined links to reform initiatives.
- Ensures transparent **recruitment** of human resources.
- Manages the **contracting** and payment of human resources.
- Provides financial **reports** for donors.
- **Monitors** initiatives for results.

### Reform Initiative

The Ministry of Economic Development and Trade of Ukraine is implementing the reform of the technical regulation system of Ukraine. The reform is aimed to secure consumer safety along with implementation of commitments under the Association agreement between Ukraine and the European Union.

Consumers Rights Protection System reform is aimed to enhance institutional ability of the government to enforce legislation on product safety and to solve problems hindering reformation and proper functioning of the state market surveillance and consumer rights protection systems in Ukraine. The project will deliver a set of implementable solutions to be used by beneficiary ministry and other responsible stakeholders for accomplishing targeted reforms.

### Position Summary:

**Consumers Safety Expert** will provide analysis of current legislation on consumer rights protection in Ukraine and in the EU and advisory assistance in drafting legislation shaping new legal framework for this area with regard to the EU standards.

### Preferred Qualifications and Skills:

- Master degree in Law, Political Sciences or other relevant field.
- High level of knowledge of legislation in the field of consumer rights protection.
- Knowledge of principles of normative work and analysis of by-laws.
- Proven skills in drafting by-laws.

- Strong analytical skills.
- Excellent knowledge of Ukrainian and English with highest standard written literacy.
- Knowledge of other European languages would be an advantage.
- Experience of work with legislation on consumer rights protection.
- Experience of drafting and amending legal acts.
- Experience of policy development would be an advantage.

**Indicative duties and responsibilities:**

- Analysis of legislation.
- Expert support in elaboration of a legal framework for consumer rights protection.
- Analysis of the regulatory impact of by-laws in the areas of consumer rights protection.
- Analysis and development of recommendations on harmonization of the by-laws.
- Drafting amendments to regulations.
- Work with the legal departments of the beneficiary ministry, others state bodies, local authorities, and non-governmental organizations.
- Preparation of presentations and analysis of legal acts.

**Contract Duration and Timing:**

Full time position based in Kyiv. The total duration of the consultancy is expected to be 6 months with possible extension.

**To apply:**

Submissions must be prepared in English and delivered electronically **by 17:00 Kyiv time on March 2, 2018** to the following address: [prsm@fsr.org.ua](mailto:prsm@fsr.org.ua). We do not welcome unsolicited phone calls.

All submissions must include:

- 1) Applicant's CV (in English).
- 2) Applicant's brief letter of interest indicated related experience and achievements (in English).

Please ensure to state **Consumers Safety Expert** in the e-mail subject line.

Applications received after the indicated deadline or without letter of interest will not be reviewed and considered.

*Shortlisted candidates will be contacted after March 6, 2018.*