**REFORM: BUILDING, HOUSING AND COMMUNAL SERVICES REFORM**

**Sub-Section: Housing and communal servicesreform**

**POSITION: Senior Expert (Category 2, Housing management)**

1. **Objective(s) and linkages to Reforms**

A Reform Support Team (RST) at the Ministry regional development, construction, housing and communal services of Ukraine (MinRegion) is a group of Ukrainian professionals (non-civil servants) funded on a temporary basis by the donors that provides targeted technical support and assists the Ministry in the design and implementation of priority reforms. The RST assists in filling the capacity gaps in the design and implementation of priority reform strategies and programs, while strengthening links and partnerships between the Ministry’s priorities and relevant donor support.

RST is funded by the EBRD managed Ukraine Stabilisation and Sustainable Growth Multi-Donor Account (MDA). The contributors are: Denmark, the European Union, Finland, France, Germany, Italy, Japan, the Netherlands, Poland, Sweden, Switzerland, the United Kingdom and the United States of America.

Housing and communal services sector reform is one of the priorities of the Government of Ukraine and the MinRegion, which is defined by the Sustainable Development Strategy of Ukraine-2020.

Space heating in buildings possesses a huge potential for improvements. 50% of heat is lost through not energy-efficient buildings, which is 9 billion cubic meters of gas annually, another 2.4 billion cubic meters of gas is lost on the way to our homes.

The main objectives of housing and communal services sector reform are district heating, water supply and water sewerage, waste management, water supply, and water sewerage sectors. The main issues to resolve are: development proposals for implementation efficient district heating; improving the development of heat supply schemes in the cities of Ukraine; improving the tariffs methodology (including investment component in the tariff); improving financial standings in the sector and provide incentives to improve the efficiency; create favorable conditions for attracting foreign and domestic investments. Also, the main issues of the water supply and water sewerage sector are the improvement of regulation of water sewerage, development of policies, legislation in the water supply.

A senior expert is needed in order to draft, supervise and support the necessary products (documents) related to Housing and communal services reform.

1. **Duration and proposed timeframe:**

Duration of the assignment is until December 31, 2019 with the possibility of extension, subject to approval in accordance with the MDA procedures, two-month probation period should apply to the successful candidate.

The Consultant shall deliver services mainly in Ukraine and for no less than 20 working days per calendar month.

1. **Main Duties and Responsibilities:**

* Facilitate preparation of relevant priority work plans, allocate of responsibilities, resource planning and coordination support;
* Collect, elaborate and submit of all relevant documents and materials (e.g. work plans, reports, analyses and proposals) needed for the activities of all relevant technical aid projects and expert missions;
* Support the identification, collection, collation and analysis of relevant data and information;
* Provide all necessary support required to ensure implementation of the new regulation developed under reform priority area, including but not limited to the laws, concepts, programs and secondary legislation;
* Assist in the design, preparation and coordination of implementation of strategic framework in Housing management;
* Prepare of timely and quality reports and status updates on implementation progress;
* Prepare of slides for presentations and/or information for infographics.

1. **Main anticipated deliverables:**

* Drafting and supporting secondary legislation to correspond the Law of Ukraine «On Housing and Communal Services”;
* Monitoring the state of implementation of Laws, assistance to its effective implementation, development proposals to amending of related secondary legal acts «On Commercial Metering of Heat and Water» and «On Housing and Communal Services”;
* Creating conditions to stimulate the inflow of investment financing to the District Heating, water supply- and water sewerage, waste management sectors.Information support of reforms in housing and communal services;
* Facilitating the discussions and approval of the legislative acts;
* Assisting the donors coordination in the Housing and communal services area;
* Coordinating the work of the EU financed project in that area;
* Providing regular economic analysis on the sector development;
* Providing regular progress reports on the reform development and the implementation.
* Developing measures for improvement the management of multistory buildings
* Developed amendments, revisions and invalidities of the legal acts concerning the regulation of housing policy
* Developing measures to improve the realization of the property right in the multistory buildings.

1. **Qualifications, Skills and Experience:**
   1. ***Qualifications and skills:***

* Master degree in finance, economics, law or business administration;
* Strong analytical, communication and presentation skills;
* Knowledge of the EU Housing and communal management legislation
* PC literacy (PowerPoint, Project, Excel, Word);
* Fluency in Ukrainian and English.
  1. ***General professional experience:***
* More than 5 years of general professional experience. Prior experience of work in public services reform team is a plus.
  1. ***Specific professional experience:***
* Minimum 5 years of experience in development, analysis, implementation of policies and strategies or project management in the Housing and communal services sectors;
* Experience with the reform implementation in Ukraine, especially as related to housing and communal sector is a plus;
* Experience with government entities and their mandate and processes is an asset

1. **Indicative Performance criteria: (Key Performance Indicators - KPI)**

* % of tasks delivered within deadlines
* Timely submission of monthly performance reports

1. **Remuneration**

The estimated monthly value of this consultancy position is in the region of EUR 1200 - 1800 GROSS. The funding source of this assignment is the EBRD-Ukraine Stabilisation and Sustainable Growth Multi-Donor Account. The exact rate will be made by the Recruitment Committee comprised of representatives of the MinRegion and international donors.

1. **Submissions**

Submissions must be prepared in English and delivered electronically by 08 of January 2019 to the following address: [rstminregion@gmail.com](mailto:rstminregion@gmail.com)

All submissions must include:

* Filed Application Form;
* At least one professional reference letter (from the past supervisor / manager);
* Applicant’s CV;
* Expected salary range (for information only).

Only complete submissions, containing the above, can be considered.

Selected applicants will be invited to the interview.

1. **Selection Procedure**

Following the evaluation of all applications received, selected candidates will be invited to a brief written test in the Ministry regional development, construction, housing and communal services of Ukraine covering both general and technical questions in both English and Ukrainian. Only short-listed candidates will be invited to an interview.