

**TERMS OF REFERENCE  
YOUTH POLICE LEGAL ADVISOR  
FOR THE MINISTRY OF INTERNAL AFFAIRS OF UKRAINE**

ToR Date of Issuance:	<b>Apr 7, 2017</b>
Due Date for Applications:	<b>May 5, 2017</b>

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### Background

**The Professionals for Reform Support Mechanism (PRSM)** provides human resource support – from managers to technical experts - to critical reform initiatives undertaken by national governmental agencies. PRSM is a multi-donor platform, which improves coordination of donor efforts for greater impact and avoids overlap of donor funding. It does not support routine work of the Government of Ukraine that is normally managed by the civil service. To do this, PRSM:

- **Selects initiatives** based on clearly defined links to reform initiatives
- Ensures transparent **recruitment** of human resources
- Manages the **contracting** and payment of human resources
- Provides financial **reports** for donors
- **Monitors** initiatives for results.

### Reform Initiative

National Police is one of the agencies responsible for juvenile crime prevention in Ukraine. According to the Law on Agencies and Services for Children and Special Institutions for Children, a special unit of the National Police is responsible for:

- Prevention of crimes and administrative offences among juveniles;
- Prevention of juvenile reoffending;
- Searches for missing children;
- Detection and cessation of violence against children and preventive registration of juvenile offenders.

Today there are a number of police units that are responsible for such functions (district police officers, investigative unit, patrol police etc.). However, creation of the full-scale effective system of child protection is impossible without development of the complex strategy.

In order to strengthen the system of child protection and improving the efficiency of National Police units operating in this field there is a necessity to prepare unified regulations governing their activity that contain necessary changes in the part covering child protection.

**Position Summary:**

**Youth police legal advisor** will support the Ministry of Internal Affairs in developing sub-laws on operation of sectors of juvenile prevention. S/he will work closely with the Ministry's reform team, as well as respective departments of the Ministry and National Police to ensure by the end of his/her assignment broad stakeholder engagement in developing needed regulations, action plan and ensure its sustainable implementation.

**Preferred Qualifications and Skills:**

- Degree in Law, Public Administration or any other relevant education degree.
- Experience in legal analysis and law drafting.
- Experience in project management, project administration, project design.
- Excellent communication skills.
- Professional knowledge of Ukrainian and English.

**Indicative duties and responsibilities:**

- Defining the list of structural units of the National Police related to child protection and "mapping" the functions of the police units to be revised and complemented.
- Drafting necessary changes and amendments to regulations governing activities of the relevant units of the National Police based on the functions mapping in order to strengthen and improve child protection system.
- Adjusting proposed changes together with representatives of the relevant units of the National Police.
- Organizing work meetings with the representatives of the relevant units of the National Police of Ukraine (Juvenile Prevention, Patrol Police and other units) and partner organizations to fulfil the aforementioned tasks.
- Performing other duties relevant to the issue.

**Contract Duration and Timing:**

The total duration of the consultancy is expected to be 6 months with duty station in Kyiv.

**To apply:**

Submissions must be prepared in English and delivered electronically by 17:00 Kyiv time on May 5, 2017 to the following address: [prsm@fsr.org.ua](mailto:prsm@fsr.org.ua). We do not welcome unsolicited phone calls.

All submissions must include:

- 1) Applicant's CV (in English);
- 2) Applicant brief letter of interest indicated related experience and achievements.

Please ensure to state **Youth Police Legal Advisor** in the e-mail subject line.

Applications received after the indicated deadline or without letter of interest will not be reviewed and considered.

*Shortlisted candidates will be contacted after May 10, 2017.*