### ANALYST at the NRC Support Team

Terms of reference

The NRC Support Team is a group of experts that supports activities of the National Reforms Council (NRC) – the platform for strategic planning, development, and coordination of strategic reforms in Ukraine. The NRC ST provides support in coordination, analytics, strategic planning and communication to the NRC.

The NRC Support Team provides analytical support by developing data-based reports, strategic documents and policy papers on a country’s reforms and development. The analyst is expected to work individually and in a small project team to search and analyse data, evaluate results to generate insights and recommendations. He or she will contribute to design of changes of the country.

**Location**: Kyiv, Ukraine

**Reporting line:** Secretary of the NRC

1. **Scope of work and tasks**

* Conduct market, economic, policy research and quantitative analysis, including international best practice and case studies, and interpret their results
* Draft reports different economic, social and business topics
* Contribute to development of strategic documents and policy papers on reforms and development
* Model scenarios
* Searches and structures data

1. **Deliverables**

* On demand reports
* Contribution to regular reports
* Policy papers

1. **KPIs**

* Regular and timely progress reports

1. **Profile**

* Quantitative degree (economics, statistics, business etc.)
* Background in market, business, economic research
* Intellectual curiosity, along with excellent problem-solving and quantitative skills
* Understanding of economic and general business concepts and terminology
* Strong ability to structure and synthesize information and data
* Good presentation skills (both written and verbal)
* Fluent Ukrainian and English

Please send your CV and cover letter to  [prsm@fsr.org.ua](mailto:prsm@fsr.org.ua) till June 28, 2017