

TERMS OF REFERENCE
SOCIAL SERVICES DEVELOPMENT EXPERT
FOR THE NATIONAL CHILD CARE DEINSTITUTIONALIZATION REFORM WITHIN THE PROJECT
MANAGEMENT OFFICE OF THE MINISTRY OF SOCIAL POLICY OF UKRAINE

ToR Date of Issuance:	August 14, 2018
Due Date for Applications:	August 31, 2018

PRSM is committed to providing equal employment opportunity without regard to race, color, religion, gender, sexual orientation, national or ethnic origin, age, disability or status as a veteran with respect to policies, programs, and activities.

Background

Professionals for Reform Support Mechanism (PRSM) provides human resource support – from managers to technical experts – to critical reform initiatives undertaken by national governmental agencies. PRSM is a multi-donor platform which improves coordination of donor efforts for greater impact and avoids overlap of donor funding. It does not support routine work of the Government of Ukraine that is normally managed by the civil service. To do this, PRSM:

- **Selects initiatives** based on clearly defined links to reform initiatives;
- Ensures transparent **recruitment** of human resources;
- Manages the **contracting** and payment of human resources;
- Provides financial **reports** for donors;
- **Monitors** initiatives for results.

Reform Initiative

To assist the Ukrainian Government with implementation of the National Strategy for the Reform of the Institutional Care and Upbringing of Children for 2017-2026 PRSM is looking for a group of legal and technical experts that will be embedded within the Ministry of Health, Ministry of Social Policy, Ministry of Education and the Commissioner's Office for Children's Rights.

The engaged experts will work alongside the personnel of these national institutions to provide consultations and assist with the development of the necessary regulations, systems as well as building up capacity within these institutions to plan, implement and communicate reform of the institutional care and upbringing of children taking into account the international standards and best practices.

Position Summary

Social Services Development Expert will operate to fulfill the goals of the Child Care Deinstitutionalization Reform in Ukraine ("DI Reform") by providing the Ministry with the expert assistance in terms of planning, implementation and monitoring of the reform in the context of social services development.

Preferred Qualifications and Skills:

- Advanced university degree in social work (preferred) or other education with relevant practical experience;

HUMAN RESOURCE SUPPORT FOR CRITICAL REFORM INITIATIVES

- Experience in the design, cost calculation, implementation, monitoring and evaluation of social services/programs at community levels;
- Extensive experience of working with communities and community-based organizations on community level projects;
- Experience in legislative drafting preferred;
- High level of DI knowledge, DI international practices, children's right legislation, and full understanding of current challenges in Ukraine in this sector;
- Excellent analytical and written skills;
- High level of Ukrainian and English language competency.

Indicative duties and responsibilities:

- Draft improvements to the existing standards of social services/introduce new standards, required to support families with children, within the framework of the DI Reform;
- Develop suggestions as to the mechanism for monitoring, evaluation and control of the quality and effectiveness of social services;
- Develop recommendations as to ensuring availability of the minimum package of social services in each amalgamated territorial community (ATC);
- Organize and deliver consultations for the DI Reform stakeholders on the national and local level, to raise awareness about the development of social services;
- Fulfill other tasks and assignments, related to the development of social services within the framework of the DI reform.

Contract Duration and Timing

Full-time position. The total duration of the consultancy is expected to be 6 months with possible extension. Office based in Kyiv.

To apply

Submissions must be prepared in English and delivered electronically **by 17:00 Kyiv time on August 31, 2018** to the following address: prsm@fsr.org.ua. We do not welcome unsolicited phone calls.

All submissions must include:

- 1) Applicant's CV;
- 2) Applicant's brief letter of interest indicated related experience and achievements.

Please ensure to state **Social Services Development Expert for DI Reform** in the e-mail subject line.

Applications received after the indicated deadline or without letter of interest will not be reviewed and considered.

Shortlisted candidates will be contacted after September 4, 2018.