

TERMS OF REFERENCE
IT DEVELOPMENT EXPERT
FOR THE CONSUMERS RIGHTS PROTECTION SYSTEM REFORM UNDER THE MINISTRY OF ECONOMIC
DEVELOPMENT AND TRADE OF UKRAINE

ToR Date of Issuance:	February 22, 2018
Due Date for Applications:	March 2, 2018

PRSM is committed to providing equal employment opportunity without regard to race, color, religion, gender, sexual orientation, national or ethnic origin, age, disability or status as a veteran with respect to policies, programs, and activities.

Background

The **Professionals for Reform Support Mechanism (PRSM)** provides human resource support – from managers to technical experts - to critical reform initiatives undertaken by national governmental agencies. PRSM is a multi-donor platform, which improves coordination of donor efforts for greater impact and avoids overlap of donor funding. It does not support routine work of the Government of Ukraine that is normally managed by the civil service. To do this, PRSM:

- **Selects initiatives** based on clearly defined links to reform initiatives.
- Ensures transparent **recruitment** of human resources.
- Manages the **contracting** and payment of human resources.
- Provides financial **reports** for donors.
- **Monitors** initiatives for results.

Reform Initiative

The Ministry of Economic Development and Trade of Ukraine is implementing the reform of the technical regulation system of Ukraine. The reform is aimed to secure consumer safety along with implementation of commitments under the Association agreement between Ukraine and the European Union.

Consumers Rights Protection System reform is aimed to enhance institutional ability of the government to enforce legislation on product safety and to solve problems hindering reformation and proper functioning of the state market surveillance and consumer rights protection systems in Ukraine. The project will deliver a set of implementable solutions to be used by beneficiary ministry and other responsible stakeholders for accomplishing targeted reforms.

Position Summary:

IT Development Expert will assist in launching and testing of IT systems, to provide business analysis and to develop technical orders for systems improvement.

Preferred Qualifications and Skills:

- Technical background in Computer Science or other relevant to Information Technologies.
- No less than 5-year experience in IT.
- Good knowledge of data-bases and computer networks management.
- Strong knowledge of management of end user accounts, permissions, access rights.
- Strong knowledge in web-development.

- Knowledge of information security principles and best practices, experience of managing information security risks.
- Experience of work with data basis in different software environments.
- Experience of testing desktop and web applications and products.
- Good knowledge of technical writing and Ukrainian standards in preparing technical documentation.
- Strong business analysis.
- Strong analytical skills.
- Good communication skills.
- Decent experience in web-development would be an advantage.
- Experience in IT engineering or IT architecture would be a great advantage.

Indicative duties and responsibilities:

- Analyze logic and workflow of market surveillance under new model of operation.
- Develop technical orders for improvement of the market surveillance the IT-systems.
- Provide assistance to market surveillance bodies on IT-systems launching and testing.

Contract Duration and Timing:

Full time position based in Kyiv. The total duration of the consultancy is expected to be 6 months with possible extension.

To apply:

Submissions must be prepared in English and delivered electronically **by 17:00 Kyiv time on March 2, 2018** to the following address: prsm@fsr.org.ua. We do not welcome unsolicited phone calls.

All submissions must include:

- 1) Applicant's CV (in English).
- 2) Applicant's brief letter of interest indicated related experience and achievements (in English).

Please ensure to state **IT Development Expert** in the e-mail subject line.

Applications received after the indicated deadline or without letter of interest will not be reviewed and considered.

Shortlisted candidates will be contacted after March 6, 2018.