**POSITION: *Senior Expert (Category 2,* Housing & EE residential buildings*)***

1. **Objective(s) and linkages to Reforms**

A Reform Support Team (RST) at the Ministry of regional development, construction, housing and communal services of Ukraine (MinRegion) is a group of Ukrainian professionals (non-civil servants) funded on a temporary basis by the donors that provides targeted technical support and assists the Ministry in the design and implementation of priority reforms. The RST will assist in filling the capacity gaps in the design and implementation of priority reform strategies and programs, while strengthening links and partnerships between the Ministry’s priorities and relevant donor support.

The housing reform aims to create a new market model which eliminates dependency of home owners on management decisions by municipalities, creation of a competition on a market of housing administration services. In 2015 Ukraine has adopted a Law #417 On a special rights of ownership in multistory buildings. The Law has unlocked the rights of owners to own not only the apartment but the building itself. As a result of the Law Ukrainians got the right and clear road map to create home owners associations (HOAs). The HOA is a special non-nonprofit legal form specifically dedicated to allow building owners to manage the building. As a result 25,800 HOAs were established by Dec, 1 2016 compared to 13,762 in January, 2015.

The reform aims for the next objectives:

* Improving regulations of relations between home owners and service providers to buildings
* Support of a smooth transition towards new market model
* Adjusting legal environment to the best practices

Energy efficiency reform is among core ones in the Plan of Top Priority Actions for the Government and is part of the National Reform Program implemented by the National Reform Council. MinRegion made energy efficiency reform one of its top three reform priority. The State should take care of efficient energy infrastructure, introduction of modern energy saving technologies, reducing the share of energy-intensive industries in the economic structure and the introduction of incentives for implementation of energy efficiency. This reform will allow for the next five years reducing imports of natural gas to 1-1.5 billion m3 annually and reducing government spending on subsidies by 3-5 billion every year.

Space heating of buildings possesses huge potential for improvements. 50% of heat is lost through not energy efficient buildings, which is 9 billion cubic meters of gas annually, another 2.4 billion cubic meters of gas is lost on the way to our homes.

The reform aims for next main objectives:

* Establishing the Energy Efficiency Fund;
* Improving energy efficiency of the existing residential buildings;
* Ensuring effective control and reduction in energy resources consumption.

A senior expert is needed to support MinRegion in the fulfillment of the Housing management reform and Energy efficiency reform in residential sector especially:

* Supporting the adoption of the Law "On housing and communal services", the Law "On energy efficiency of buildings", the Law “The Energy efficiency fund”; а draft of the Law “The Energy efficiency”;
* Coordinating and facilitating lawyers on drafting secondary legislations required be these Laws and remaining secondary legislation for the Law #417 On a special rights of ownership in multistory buildings;
* Developing the communication and methodological materials aiming at popularization of the reform and explaining the new opportunities, rights and obligations to the target groups of population;
* Providing analytical and research support to reform team.
1. **Duration and proposed timeframe:**

This consultancy appointment is expected to start in February 2018 and has an estimated overall duration of 09 months. Subject to the availability of funding, the performance of the selected consultant and the specific needs of the RST, this appointment may be extended.

The Consultant shall deliver services at mainly in Ukraine and for no less than working 20 days per calendar month.

1. **Main Duties and Responsibilities:**
* Facilitate preparation of relevant priority work plans, allocation of responsibilities, resource planning and coordination support;
* Develop policies, legislations and policy measures in energy efficiency of residential building;
* Collect, elaborate and submit of all relevant documents and materials (e.g. work plans, reports, analyses and proposals) needed for the activities of all relevant technical aid projects and expert missions;
* Support the identification, collection, collation and analysis of relevant data and information;
* Assist in the design, preparation and coordination of implementation of strategic framework in devoted areas;
* Provide all necessary support required to ensure implementation of the new regulation developed under reform priority area, including but not limited to the laws, concepts, programs and secondary legislation
* Prepare timely and quality reports and status updates on implementation progress;
* Prepare slides for presentations and/or information for infographics.
1. **Qualifications, Skills and Experience:**

- Analysis of the best international practice for housing reform and energy efficiency in residential buildings;

 - Developed policies, legislations and policy measures in housing reform and energy efficiency of residential buildings;

- Policy recommendations and guidance to other governmental departments including the State Energy Efficiency Agency;

- Regular economic analysis on the sector development;

- Regular progress reports on reform development and implementation;

- Drafted legislation changes needed on housing reform and EE in residential buildings

***5.1 Qualifications and skills:***

* Master degree in science, engineering, or technology.
* Strong analytical, communication and presentation skills;
* PC literacy (PowerPoint, Project, Excel, Word);
* Fluency in Ukrainian and English.

***5.2 General professional experience:***

* More than 10 years of general professional experience. Prior experience of work in public services reform team is a plus.

***5.3 Specific professional experience:***

* Minimum 5 years of experience in development, analysis, implementation of policies and strategies or project management in housing and communal sector;
* Experience with the reform implementation in Ukraine, especially as related to housing and communal sector is a plus;
* Experience with government entities and their mandate and processes is an asset.
1. **Assignment Value**

The estimated monthly value of this consultancy position is in the region of EUR 800 - 1400. The funding source of this assignment is the EBRD-Ukraine Stabilisation and Sustainable Growth Multi-Donor Account. Please note that selection and contracting will be subject to the availability of funding.

1. **Submissions**

Submissions must be prepared in English and delivered electronically by February 16, 2018 to the following address: RST@minregion.gov.ua

All submissions must include:

* Completed Application Form
* Candidate’s Curriculum Vitae Form
* Reference Letter from the recent supervisor (original in English, or Ukrainian with English translation) together with the contact details for two further referees who, if contacted, can attest to the professional and/or educational background of the candidate.

**7. Selection Procedure**

Following the evaluation of all applications received, selected candidates will be invited to a brief written test in the Ministry regional development, construction, housing and communal services of Ukraine covering both general and technical questions in both English and Ukrainian. Only short-listed candidates will be invited to an interview.